



**Department of Science and Technology
Ministry of Science and Technology
Government of India**

**Post-Offer Implementation Guidelines for
Scholarship Holders**
of
Scholarship for Higher Education [SHE]
Component

Under



**Innovation in Science pursuit for Inspired Research
(INSPIRE)**

This document provides Scholarship for Higher Education Program [SHE] implementation guidelines under the INSPIRE division of the Department of Science and Technology (DST).

The Department of Science and Technology (DST) reserves the right to review and modify these guidelines as and when required.

Post-Offer Implementation Guidelines for Scholarship Holders under INSPIRE-SHE Component

INSPIRE-Scholarship for Higher Education (INSPIRE-SHE) is offered to pursue undergraduate (UG) studies and continue up to postgraduate (PG) studies, based on Class 12th standard examination results (top 1%) of respective Boards or within eligible rank in chosen few competitive examinations such as JEE (main), JEE (advanced), NEET (AIPMT), KVPY and securing admission in science stream (in any of science courses or their combination out of the 18 identified subjects) in any recognized College or University or Academic Institution in the country.

INSPIRE-SHE shall be regulated with the following Guidelines:

1. **Mode of Intimation to Scholar:** All selected candidates shall receive a Provisional Offer Letter on their INSPIRE web-portal account, informing that they have been selected for the scholarship. Selected students are required to **log into** the online portal to **download the offer letter**. List of selected and rejected students will also be displayed on the Home page of INSPIRE website. The selected candidates shall have to upload the required documents on their INSPIRE web-portal account within the **prescribed time limit** (i.e. time period mentioned in provisional offer letter) for further consideration.
2. **Confirmation of Scholarship Offer:** All offers made initially will be **‘Provisional’**. This shall be confirmed based on the subjects/courses pursued in the B.Sc. / B.Sc. (Hons)/B.S./Int. M.Sc./Int. M.S. course and upon submission of the first year B.Sc. / B.Sc. (Hons)/B.S./Int. M.Sc./Int. M.S. examination Mark-Sheet by the Scholar. Otherwise, provisional offer stands invalid and no communication shall be made separately in this regard.
3. **Re-admission or Change of College/ University:** During the B.Sc. course, a student can change his/her subject and/or college/university/academic institutions only during B.Sc. 1st year provided that the subject of study is among the identified 18 subjects.
If the student transfers to another college during **B.Sc.** which is **affiliated to the same university** (to which the original college was affiliated), the same shall be permissible during B.Sc. tenure for pursuing the identified 18 subjects as mentioned above.

If any other change (except given above) is taken, Scholarship **shall not be given** and there shall be no scope for restoration of the Scholarship and no communication shall be made separately to the scholar.
4. **Break/Gap-Year between B.Sc. and M.Sc.:** After completion of three years of B.Sc. program, students may join M.Sc. course (Natural and Basic Sciences only as per list) anywhere in the country. Scholarship shall be **discontinued** in case of one-year or more break or Gap in between B.Sc. and M.Sc. courses.

5. **Opening and Submission of Bank Account:** Scholars are required to open a **new Savings Bank Account with NO TRANSACTION LIMIT** within India at any branch of **State Bank of India (SBI)**, exclusively in Scholar's name. **Self-attested photocopy of front page of Bank Passbook and Aadhaar or Aadhaar Enrolment slip, to be uploaded on INSPIRE web-portal within 6 months from the date of issue of provisional offer letter.**

Bank Account (SBI) details shall have to be uploaded within **6 months period from the date of issue of provisional offer letter**. Offer made in provisional offer letter shall stand cancelled in case the scholar fails to submit the account details within this period. After the due date, Applicant's web-portal shall get closed automatically and applicant shall not be able to upload any documents.

Names of scholars who have not submitted their required documents within above prescribed time limit shall be notified on the website: www.online-inspire.gov.in as "**Cancelled Scholarship**"/ (**Non-Responsive Applicants**) and no further communication shall be sent separately to such scholars. All Scholars are also requested to visit their INSPIRE web-portal regularly at frequent intervals to see notifications on their Bank Account related issues such as: **Invalid Accounts/ No Frills Accounts (Zero balance opening account)/inactive account/ Joint Account/ Dormant Accounts/Minor Accounts/Limited Accounts/Jandhan Accounts etc.** and to take necessary action within one month of such notification.

6. **Payment and Continuation of Scholarship:** Scholarships for 1st and 2nd years are paid together in the second year of the scholars' undergraduate course. The Scholarship is paid on the basis of following:

- a) Year-wise requirements:

| Year of Scholarship | Basis of Scholarship | Documents to be submitted |
|----------------------------|--|--|
| First Year | (i) Class XII Board Marks and (ii) continuation in second year course at the UG level in the identified science subject(s) | First Year B.Sc./B.Sc. (Hons.)/B.S./Int. M.Sc./Int. M.S. Mark Sheet and Performance Report |
| Second Year | Performance in First Year B.Sc. / B.Sc. (Hons.)/B.S./Int. M.Sc./Int. M.S. Exam. | |
| Third Year | Performance in Second Year B.Sc. / B.Sc. (Hons.)/B.S./Int. M.Sc./Int. M.S. Exam. | Second Year B.Sc./B.Sc. (Hons.) /B.S./Int. M.Sc./Int. M.S. Mark Sheet. And Performance report |
| Fourth Year | Performance in Third year B.Sc. / B.Sc. (Hons.)/B.S./Int. M.Sc./Int. M.S. exam and joining M.Sc. course in the identified science subject(s) at PG level. | (i) Third year B.Sc./B.Sc. (Hons.) /B.S./Int. M.Sc./Int. M.S. Mark Sheet and Performance Report and (ii) M.Sc. Enrolment Certificate. |
| Fifth Year | Performance in First year M.Sc. exam or Fourth year Int. M.Sc./Int. M.S. exams (as the case may be) | First year M.Sc. or fourth year Int. M.Sc./Int. M.S. Mark Sheet and Performance Report |

- b) For continuation of INSPIRE Scholarship, the scholar shall (i) pass in all subjects in first attempt with minimum 60% marks (if result announced in % marks) or (ii) pass in all subjects in first attempt with minimum 7.0 CGPA on a 10.0 point scale or equivalent (if result

announced in CGPA) in his/her annual examinations (or 2 semesters) in B.Sc. General/B.Sc. (Hons.)/B.S. /Int. M.Sc. /Int. M.S. or M.Sc. examination every academic year, failing which the scholarship for the next academic year shall not be released. **No conversion from CGPA to % marks or vice versa shall be permitted.**

c) In case of B.Sc. (Hons.) for continuation of INSPIRE Scholarship, the scholar shall (i) pass in all subjects in first attempt with minimum 60% marks in mains/major (of Hons.) subjects (if result announced in % marks) or (ii) pass in all subjects in first attempt with minimum 7.0 CGPA on a 10.0 point scale or equivalent in mains/major (of Hons.) subjects (if result announced in CGPA) in his/her annual examinations (or 2 semesters) in **Hons. Mains/Major subject** in B.Sc. examination every academic year, failing which the scholarship for the next academic year shall not be released. **No conversion from CGPA to % marks or vice versa shall be permitted.**

d) If the scholar has failed or could not attend the annual/ any of the semester examination(s) in that year, the INSPIRE Scholarship for the next academic year shall not be paid. However, scholarship shall be released for the next to next academic year, provided the scholar's academic performance in next academic year is within the aforesaid eligibility norm mentioned at 5b and 5c.

e) The maximum tenure of INSPIRE Scholarship is **five years or M.Sc. completion whichever is earlier**. Except Integrated M.Sc. or Integrated M.S. course, the scholarship shall continue at PG level only after successful completion of 3 years B.Sc. or 4 years B.S. course, for another two years or one year, depending upon the course pursued at the UG level. The Scholars need to maintain their academic performance as per clause 5b, 5c and pursue only the identified subject(s) at the M.Sc. level. If it is otherwise, the continuation of scholarship at the PG level shall stand cancelled automatically and no representations shall be entertained in this regard.

7. Submission of Performance Reports and Mark Sheets:

a) Except for the very 1st year, scholarship for any academic year shall be paid to the scholar only after the evaluation/approval of (i) Performance Report and (ii) Mark Sheet (annual basis or two semesters in one academic year) of B.Sc. /B.Sc. (Hons.)/B.S./Int. M.Sc./Int. M.S. or M.Sc. course for previous academic year.

b) The Scholar shall submit above referred documents together and not in part mode(s). Scholarship shall not be processed in case any one of the aforementioned documents are not submitted.

c) Scholars are advised to submit their yearly Mark-sheets and Performance Report on-time, **preferably within two (2) months of announcement of yearly result** to facilitate the payment of scholarship by DST-INSPIRE. However, keeping in view the diverse time schedules (late session) of the examinations in Universities across the country, scholars are permitted for a maximum period of **twelve (12) months** to submit their Performance Report and Mark Sheets for a given completed academic year **ending June every year**. For example,

a 2014 batch enrolled student is expected to submit the First Year Performance Report and First Year Mark Sheet before 30th June 2016. This analogy can be followed by other batches for the release of the INSPIRE Scholarship. After the expiry of maximum time period of 12 months, no document shall be considered. No representations in this regard shall be entertained.

d) If a scholar does not submit his/her annual Performance Report and Mark Sheet for two consecutive academic years, the offer of scholarship shall be withdrawn.

e) Provisional Mark Sheet shall not be considered.

f) In case of non-availability of original mark Sheet, internet copy of mark sheet duly attested by Controller of Examination or Registrar of college/university shall have to be uploaded on the portal.

8. Mentorship Grant for Scholars:

The main objective of INSPIRE/SHE program is to encourage young students to pursue Research as a career. In order to inculcate scientific values and develop scientific temper, the scholars are required to enrol in a Research Project every year. To avail the mentorship grant, the scholars are expected to do project work under a Research Supervisor (Mentor) during summer vacation period, in any recognized Universities or Institutes or Research Laboratories/ Centres of their choice outside their parent institutions either in India or abroad. Project Report of this research and Project Completion Certificate shall have to be uploaded on INSPIRE Web-Portal in the prescribed format (also attached herewith).

(a) For students doing a Project in India:

The DST-INSPIRE shall make provision of Rs 20,000/- per annum as Mentorship Grant to each INSPIRE Scholar to carry summer research internship project every year. The minimum tenure of the project must be 6-8 weeks. The duration of the project must be clearly mentioned in the project report.

The Mentorship Grant shall be released directly to the Scholar for carrying out the research work. After completion of the project work at the Institute or University or Research Laboratory under a Research Supervisor (Mentor), the candidate should submit the following documents to the DST for the release of the Mentorship Grant:

- (i) Project Completion Certificate (in the prescribed format only)
- (ii) Research Project Report (in the prescribed format only)

The mentorship grant shall be provided on per academic year basis. It cannot be carried forward to next academic year if not availed in current academic year.

(b) For students doing a Project abroad:

Students at 4th or 5th year of the Scholarship may be allowed to carry our research project in any Institute/ University/ Laboratory abroad by utilizing the Mentorship Grant available for five years on pro-rata basis (unutilized/unclaimed mentorship grant available

within maximum capping of Rs.1.0 lakh during five years period) . If the sponsoring institute pays any stipend or travel grant, only the difference between the support received from all sources put together and actual expenditure will be released from the Mentorship Grant. The DST-INSPIRE shall make provision of Rs 20,000/- per annum or (Rs 1,00,000/- in 5 years) as Mentorship Grant to INSPIRE Scholar to carry summer research internship project work abroad. The Mentorship Grant shall be released directly to the Scholar to carry out research work, in case a scholar does not utilize this grant in any year during the tenure of INSPIRE scholarship period, it can be carried forward until the completion of the tenure of INSPIRE Scholarship.

After completion of the project work at the Institute or University or Research Laboratory under a Research Supervisor (Mentor), the candidate should submit the following documents to the DST for release of the Mentorship Grant:

- (i) Project Completion Certificate (in the prescribed format only)
- (ii) Research Project Report (in the prescribed format only)
- (iii) Travel Bill (Air Fare Tickets, Boarding Pass).

For timely release of your Mentorship grant, please upload your Project Completion Certificate and Project Report on INSPIRE Web-Portal (format available on applicant's web portal www.online-inspire.gov.in only. Please do not send the hard copies of these by post to INSPIRE Programme Division.

Project done in a group shall not be considered for Mentorship Grant.
